

Complete Agenda

CABINET

GWYNEDD COUNCIL

DATE	Tuesday, 7th September, 2021
TIME	1.00 pm
LOCATION	Virtual Meeting - For Public Access click on the following link https://gwynedd.public-i.tv/core/portal/home
CONTACT POINT	Annes Siôn 01286 679490/ cabinet@gwynedd.llyw.cymru

GWYNEDD COUNCIL CABINET MEMBERS

Members	
Dyfrig L. Siencyn	Leader
Dafydd Meurig	Deputy Leader, Cabinet Member for Adults, Health and Wellbeing
Craig ab Iago	Cabinet Member for Housing
Gareth Wyn Griffith	Cabinet Member for Environment
Nia Wyn Jeffreys	Cabinet Member for Corporate Support
Dilwyn Morgan	Cabinet Member for Children and Young People
Gareth Thomas	Cabinet Member for Economic Development and Community
Ioan Thomas	Cabinet Member for Finance
Catrin Elen Wager	Cabinet Member for Highways and Municipal
Cemlyn Rees Williams	Cabinet Member for Education

AGENDA

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THE CABINET 27/07/21

Present -

Councillors: Dyfrig L. Siencyn, Dafydd Meurig, Craig ab Iago, Gareth Griffith, Nia Jeffreys, Dilwyn Morgan, Ioan Thomas, Gareth Thomas, Catrin Wager and Cemlyn Williams.

Also present-

Dafydd Gibbard (Chief Executive), Iwan Evans (Head of Legal Services), Dafydd Edwards (Head of Finance Department) and Annes Sion (Democratic Team Leader).

Items 6 and 7: Geraint Owen (Head of Corporate Support Department)

Item 8: Garem Jackson (Head of Education Department) and Rhian Parry Jones (Gwynedd Secondary Education Officer).

Item 10: Steffan Jones (Head of the Highways and Municipal Department), Geraint Brython Edwards (Solicitor) and Peter Simpson (Streetscene Manager)

1. APOLOGIES

The Cabinet Members and Officers were welcomed to the meeting.

Apologies were received from Morwena Edwards, Corporate Director.

2. DECLARATION OF PERSONAL INTEREST

No declarations of personal interest were received.

3. URGENT ITEMS

There were no urgent items.

4. MATTERS ARISING FROM OVERVIEW AND SCRUTINY

There were no matters arising from overview and scrutiny.

5. MINUTES OF THE MEETING HELD ON 6 JULY 2021

The Chairman signed the minutes of the Cabinet meeting held on 6 July 2021, as a true record.

6. LOCAL GOVERNMENT AND ELECTIONS (WALES) 2021 - REQUEST FOR RESOURCES TO ENABLE REMOTE ATTENDANCE AT MEETINGS

The item was submitted by Cllr Nia Jeffreys

RESOLVED

It was agreed to use the £130,000 from the 'Recovery Arrangements Fund as a result of Covid19' to fund schemes to enable hybrid meetings and remote attendance at Council meetings in accordance with the requirements of the Local Government and Elections (Wales) Act 2021.

DISCUSSION

The report was submitted, noting that it was a request for resources to enable remote attendance at meetings. It was highlighted that a report had been submitted to the Cabinet and the previous Full Council, outlining the new requirements as a result of the Local Government and Elections (Wales) Act 2021, specifically the need to ensure remote attendance at meetings to members and to ensure access to the public. The Cabinet and the Full Council adopted the interim arrangements and currently continue to hold virtual meetings.

It was explained that it will be a requirement to provide a hybrid provision in the future with some members in the Chamber and others attending remotely. It was stated that this was likely to be part of the new normal and consequently it would need to be simple and to run smoothly for Members and officers from wherever they connect.

The benefits of offering the provision included reducing the carbon footprint and ensuring a better use of individuals' time. It was noted that the financial support was required to upgrade the technology.

Observations arising from the discussion

- Support was shown to funding the plans in order not only to reduce the carbon footprint but to attract more variety of people to apply to be Councillors in next year's elections.
- The request for funding was supported as so many were used to using technology following last year. It was noted that the sum appeared to be high, however, the travel costs of councillors had been reduced as a result of using technology.
- The need for firm chairing was highlighted if hybrid meetings were to be held in order to ensure fairness.
- It was asked if the technology would only be in the chambers, it was noted that meeting rooms in the Council's main offices at Cae Penarlâg, Ffordd y Cob, Penrhyndeudraeth, Penrallt and the Headquarters would be upgraded, using the same technology at each location, this would facilitate remote access and give flexibility.

7. UNIT 2A SNOWDONIA BUSINESS PARK, PENRHYNDEUDRAETH

The item was submitted by Cllr Nia Jeffreys

RESOLVED

It was agreed to use the £83,000 from the 'Business Transformation Fund' to realise adaptations to Unit 2a, Snowdonia Business Park, Penrhyndeudraeth in order to facilitate contact between the Adults Department and the Health services and to create a 'Siop Gwynedd' to serve the area's residents.

DISCUSSION

The report was submitted noting that it sought an investment of £83,000 from the Business Transformation fund to realise adaptations to the building in Penrhyndeudraeth. The need to adapt the building was expressed to facilitate contact between the Council and residents.

It was explained that prior to the pandemic, the number of staff based at the Galw Gwynedd office had reduced, and now only a maximum of 12 staff and a Team Leader would be based at the call centre at any one time. As a result of this change it was highlighted that there was an opportunity to make better use of the building that was in a convenient location for staff serving Eifionydd. It was noted that Siop Gwynedd would be established there together with an office base for staff from the Adults Department who work closely with the health service and would be within a reasonable distance to Ysbyty Alltwen.

The Head of the Corporate Support Department added that undertaking these adaptations would fill a gap in provision in the area and give care and health service staff an opportunity to work together at one location.

Observations arising from the discussion:

- It was noted that making adaptations to the building would offer an opportunity for a better service to Gwynedd residents and would encourage better cooperation between the Adults Department and the Health sector.
- It was asked, as the offices would be integrated between Health and the Adults department, if the Health Board would contribute to the costs. It was explained that there were integrated Health Service locations in the field where the Council also worked from and therefore there would be no requirement for any contribution.

8. WELSH IN EDUCATION STRATEGIC PLAN 2022-2032

The report was submitted by Cllr Cemlyn Williams

RESOLVED

The Welsh in Education Strategic Plan 2022-2032 was approved to enter a

period of public consultation in the 2021 autumn term.

DISCUSSION

The report was submitted, noting that it was a pleasure to present the Welsh in Education Strategic Plan. It was explained that the plan would come into force in September 2022, and would continue for 10 years. It was emphasised that the plan would set a clear vision and direction for the Council regarding Welsh in education.

It was highlighted that this was the second plan by the Education Department that re-visited the Welsh education provision over the last few weeks and it was highlighted that the Council led throughout Wales on the use of the Welsh language in education together with the immersion education system.

The Head of Department noted that there was an obvious interconnection between the vision for the immersion system and this ambitious plan. It was emphasised that the plan was ambitious and challenging and set specific targets. It was noted that the flexibility of the immersion system would enable the department to attain the targets.

The Secondary Education Officer guided members through the presentation and outlined the strategy's outcomes. Attention was drawn to the steps that will be taken to deliver the strategy with the stakeholders and this included defining the language categories of schools, re-introduction of the language charter and establishing a Language Forum to ensure clear accountability and to keep an eye on the targets. The timetable for the formal consultation period was highlighted.

The Cabinet Member highlighted that there was exceptionally good work in the county and he recognised that good work was undertaken by the county's schools.

Observations arising from the discussion

- It was noted that immersion occurred in Gwynedd schools as 100% of the education was conducted through the medium of Welsh and it was highlighted that the Council led on this throughout Wales. It was emphasised that it was essential for every child to receive education through the medium of Welsh.
- It was stated that exceptional work was being done via the schools, however, it was asked if support was available for parents who were anxious to home-school their children. It was explained that there had been an increase in the number of children who are home-schooled, however, the strategic plan looked specifically at schools as this was the department's remit as well as where the department's power lay. It was explained that parents had a choice to receive a support pack if they were eager to promote the Welsh language when educating from home.
- It was asked if it was mandatory for schools to use the strategy, it was noted that there was now a need for schools to show that they move forward and develop their language designations.

9. ANNUAL REPORT OF THE NORTH WALES REGIONAL PARTNERSHIP BOARD 2020/21

The report was submitted by Cllr Dafydd Meurig.

RESOLVED

Work and progress made in 2020/21 was noted in the areas of work that were brought forward regionally through the North Wales Regional Partnership Board.

DISCUSSION

The report was submitted, noting that it was a statutory requirement to present an annual report to the Government on the work of the North Wales Regional Partnership Board in accordance with the Social Services Act. It was explained that this year had been different, however, the commitment of staff across the region had been exceptional. It was highlighted that the year had been challenging as a result of Covid-19. It was noted that the board focused on people, patients, staff and to ensure that seamless support was maintained. It was emphasised that everyone aimed towards the same goal namely to make a difference to individuals. It was explained that there was a need to look to recovery following Covid-19.

It was noted that the Government allocated a portion of their funding via the Regional Boards and the partners agreed jointly on the funding.

Observations arising from the discussion

- It was highlighted that there were a number of regional boards now, and concern was noted regarding what will be the role of Local Councillors in matters that affect the residents of their county. It was emphasised that there was not much full information within the reports and the need was noted for additional information about projects with expenditure of over £19 million.
- It was emphasised that good work was being done at the Regional Board, concern was highlighted about regionalising some services as there were major differences across the county. It was explained that the action had to occur at a local level and not regionally.

10. PUBLIC SPACES PROTECTION ORDER : DOG CONTROL

The report was submitted by Cllr Catrin Wager.

RESOLVED

It was approved to introduce a Public Spaces Protection Order (PSPO) in relation to dog control throughout the county, in accordance with the draft Proposed Order appended, on the basis that they were satisfied that the test under section 59 of the Anti-social Behaviour, Crime and Policing Act 2014 had been met.

One-off costs of £30,500 were approved to introduce a PSPO, together with £67,620 from this year's additional one-off revenue budget from the Transformation Fund. In addition, the priority was confirmed as the implementation would address the priorities of Gwynedd residents and prejudicing a 'bid' for £75,620 from the additional permanent revenue in the 2022/23 budget.

The Head of Highways and Municipal Department was authorised to undertake and introduce the PSPO.

DISCUSSION

The report was presented, and it was noted that back in May the Cabinet agreed to have a statutory consultation on the process of introducing a Public Spaces Protection Order in relation to dog control. It was further explained that the consultation had closed and over 1300 responses had been received. Every person who had taken time to respond and be part of the consultation were thanked. Attention was drawn to the main observations from the consultation and these included 95% who were in favour of banning dogs from children's play areas, 93% were in favour of banning dogs from playing fields and 99% were in favour that dog owners should clean up after their dogs when they defecate in a public place, and to dispose of the faeces in a responsible way.

It was explained that this report was a request to proceed to introduce the PSPO, however, it was explained that the department was eager to go a step further. It was highlighted that the consultation had noted that 80% of the responders were of the opinion that dog fouling was a problem within their communities and it was explained that this evidenced what the majority of Councillors heard at a grass-roots level. The need to act was emphasised and it was explained that the report sought additional resources to improve signage, provide more bins and to appoint two officers who would be employed to get to the root of the problem. It was explained that these were the suggestions of residents and therefore the consultation has assisted in drawing-up the work programme.

The Streetscene Manager noted that dog fouling was a national problem and a great deal of work would be undertaken to raise awareness specifically in October.

Observations arising from the discussion

- Support was expressed for the report and it was highlighted that the problem had increased during lockdown. It was highlighted that the report indicated that 10 councillors had responded to the consultation, it was noted that they hoped that the numbers were higher but had not clicked the councillor box.
- It was emphasised that this was the problem of irresponsible owners and not the dogs or the Council, but individuals who do not clean up after their animals.
- It was asked how the department would catch these individuals, it was explained that the officer would go out to the communities beyond usual work hours, the importance of a change in attitude was also emphasised via campaigns with organisations such as Keep Wales Tidy. It was

explained that it would be difficult, however, it was noted that the department was confident that it would be successful via additional resources that would use a combination of different techniques.

- In response to a question about using cameras, it was stated that personal cameras had been used in some cases and it was possible to install cameras if individuals took their dogs to the same place every time.
- It was noted that this bid for funding was a priority as the action would address the priorities of Gwynedd residents and the 'bid' had been pre-awarded for £75,620 from an additional permanent revenue budget in the 2022/23 budget.

The meeting commenced at 1.00 pm and concluded at 2.30 pm

CHAIRMAN

Agenda Item 6

GWYNEDD COUNCIL CABINET



A report to a meeting of the Gwynedd Council Cabinet

Date of meeting: 07 September, 2021

Cabinet Member: Cllr Catrin Wager

Liaison Officers: Steffan Jones, Head of Highways and Municipal Department
Huw Williams, Head of Gwynedd Consultancy Department

Contact Numbers: 32402 / 32426

Subject: PERFORMANCE CHALLENGING REPORT BY THE CABINET MEMBER FOR HIGHWAYS AND MUNICIPAL AND GWYNEDD CONSULTANCY

THE DECISION SOUGHT

To accept and note the information in the report.

THE REASONS WHY A DECISION IS NEEDED

In order to ensure effective performance management.

Highways and Municipal Department

1. INTRODUCTION

- 1.1 The purpose of this report is to update my fellow members on what has been happening in the areas for which I am responsible as Cabinet Member for Highways and Municipal. This will include outlining the latest developments against pledges within the 2018-2023 Gwynedd Council Plan; the progress of performance measures; and the latest on the savings and cuts schemes.
- 1.2 I wish to remind you that all matters have already been the subject of discussions and have been scrutinised by myself at a meeting of the Highways and Municipal Department's Management Team, which also included representatives from the relevant Scrutiny Committee.

1.3 On the whole, I am satisfied with the performance of the measures being reported. The Department is facing considerable work in order to ensure that we will reach the Welsh Government's target for statutory recycling by 2025. We also have work to do to maintain the standard of our roads in the face of budgetary pressures. There will be an opportunity to look at other measures as we complete the main project (Clean and Tidy Communities) and we look forward to developing the target and producing an action programme.

2. PROJECTS of the GWYNEDD COUNCIL PLAN 2018-2023 (Improvement Priorities)

2.1 Below we note the progress made to date against the Department's improvement priority projects. Overall, I feel that all projects are currently going in the right direction against the pledges we have made in the Council Plan. However, an important part of the work is engaging with the communities in order to understand and hear what matters to them. This work will accompany the 'Our Area Engagement Plan 2035'.

Clean and Tidy Communities

As part of this project we will work with the residents and communities of Gwynedd by engaging with them to develop an Action Plan corresponding to this priority, expanding and developing community partnerships to improve the quality and appearance of the County. The principles agreed can be seen below.

The Department's aim is to work with the residents and communities of Gwynedd to have clean and tidy communities by:

1. Working with the residents and communities of Gwynedd
2. Securing clean and tidy communities
3. Having materials remain in use for as long as possible, with the ambition of becoming a waste-free County
4. Respecting and protecting our special environment.

The first part of this project will be to engage with the stakeholders and residents of Gwynedd. This work will commence in July 2021 by arranging focus groups, questionnaires and other various methods, ensuring that we reach groups, organisations and residents. As outlined above, this work will follow the timetable in the 'Our Area Engagement Plan 2035', but the Department will also initiate engagement work with staff/the workforce. A task team has been established, and one meeting has taken place.

I will update you on this project in my next report.

Strengthening Communication and Engagement

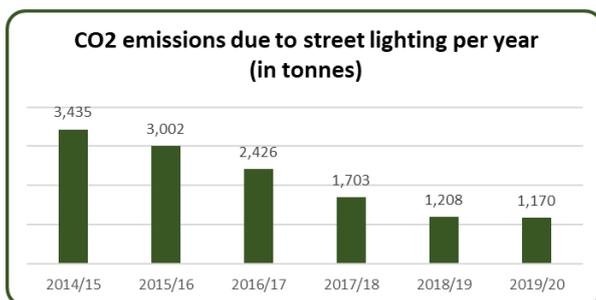
The Highways and Municipal Department is very visible where every resident in the County is affected by some aspects of the service. Value can be added to the Department's work by means of effective communication and engagement plans; for example, campaigns to prevent littering or dog fouling, or campaigns and guidelines to encourage re-use, re-purposing and reduction of waste. It is also crucial that residents are confident in the Department's services and that their concerns and enquiries are dealt with effectively.

This project has commenced recently, beginning by reviewing our current engagement arrangements – a task group was established with cross-departmental representatives (the Galw Gwynedd team, the internet team and the Corporate Communications and Engagement Unit). The first task will be to map the processes to ensure they are accurate and up-to-date. This work will include engagement at area level, and every member will have the opportunity to feed into the work. As a group we have identified that better use is needed of the Gwynedd Council app – this will be covered by the review. I will update you on this project at the next meeting.

2.2 Other Projects

Programme for Changing Street Lighting to LED lamps

In my last report I noted that the work of changing our street lighting and signs to LED technology is continuing. The Street Lighting Service is working on replacing street lights and signs with LED technology, that also include a dimming mechanism. This work is continuing and we are now in the project's final year, and are pleased to report that approximately 15,000 lamps have been replaced with approximately 2,500 remaining. Since 2015/16, we have replaced more than 14,300 street lights and signs with LED technology. The graph below illustrates the reduction in CO₂ emissions (Street Lighting) as a result of the project. We anticipate that the work will be completed by the end of September 2021.



A Project for Reviewing the Council's Fleet Management

One element of this project is managing the use of Council vehicles. This project is still in progress but there has been some delay with the work because of specific legal requirements that are set out in employment law. I am pleased to report that, with assistance from the Council's Human Resources Service, we have now begun the process of consulting with the staff. The project is expected to be completed by the autumn.

Another important element of the fleet management project is the decarbonisation of the fleet. This corresponds with 'Improvement Priority 8 of the Council Plan 2018-23 – Respond to the Climate Change Crisis'. We have committed to taking decisive action to reduce carbon emissions and strive for a zero-carbon future, which includes looking for innovative approaches.

We have conducted a review of all the Council's vehicles with the support of the Welsh Government, and are busy producing an action programme. We will look at opportunities to add to our small fleet of electric vehicles and also increase charging points within our depot and offices. We have received a £300k grant for this purpose. The collection service will also see an electric refuse collection vehicle being trialled within the County.

The Head of Department also sits on the Deeside Hydrogen Hub board which is very important in considering alternative technology in the area of heavy plant vehicles such as refuse vehicles and gritters.

I will present more information in our next meeting.

Playing Fields Project

We know that playing fields are important for children, parents and childminders, but as play equipment is expensive and funding is very scarce, maintaining them so that they are safe for children and young people to enjoy is proving challenging. The Department is resuming this project and updating the work that was carried out up until March 2020. This project is exploring the interest by Community/Town Councils or the community/groups in looking after and running children's playing fields.

The Department has already corresponded with community councils by letter for their initial observations but there was a delay because of the pandemic. The Department has now resumed discussions. The Department will also contact other groups and partners within the community that would be interested in forming a partnership with the service. There is a risk to this project as at present, only around five Community Councils have expressed an interest in holding further discussions. As a result, the Service will open discussions with community/interest groups and will look at opportunities for working alongside them rather than transferring the responsibility entirely. We are of the view that playgrounds as a resource will be a priority for our residents as we emerge from the crisis. The Service has borne significant cuts and the equipment is now in dire need of investment. By opening the discussions with others, we anticipate that opportunities will arise to attract grants.

3. PERFORMANCE

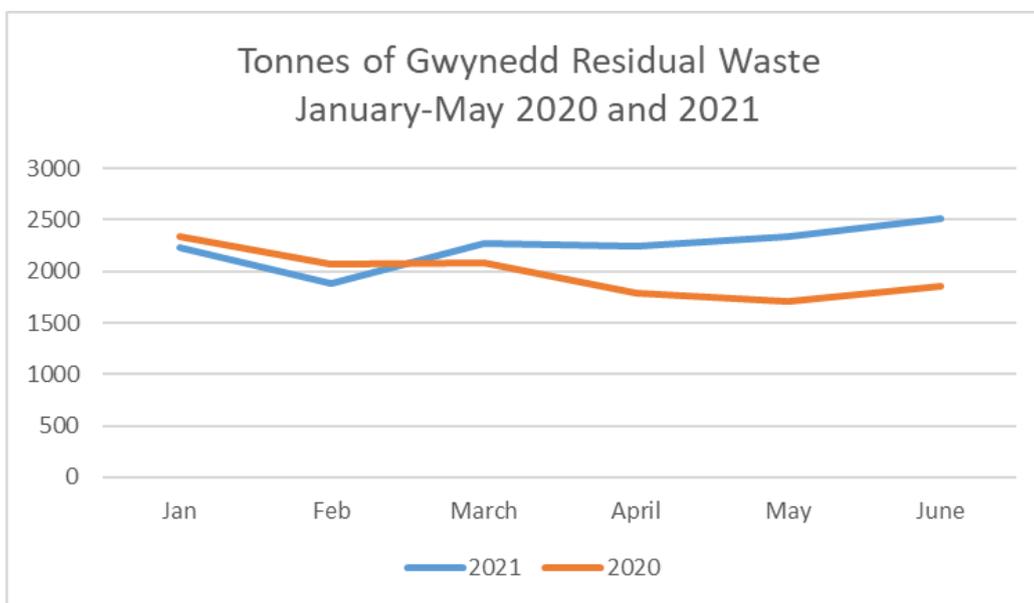
- 3.1 The past year has been very different for us all, and has tested us to the limit. However, we can be proud of what has been achieved in new and challenging circumstances, and the Department has managed to ensure the continuity of our services while also complying with the requirements of the crisis. In terms of the Department's measures, I am generally happy with their performance. Nevertheless, I draw your attention to the main issues arising.
- 3.2 In the previous report, I noted that the changes to the new system of waste collection would be implemented in the Meirionnydd area during the end of 2020/21, I am pleased to record that this work was introduced on time and the project has now been completed across the County.
- 3.3 **Waste and Recycling Service** – as reported previously, it is imperative that waste is handled correctly if we are to protect our environment. An Economy that promotes re-use and recycling to reduce waste (known as the Circular Economy) is vital as we work towards this aim.

During the past year, we managed to attract £1.4m of grant funding to deliver projects in this field. Below is an update on some of the projects that have been/are being addressed:

- Alterations to Llandygai Recycling Centre in Bangor, which includes establishing a re-use shop – work completed on the site and is now fully operational – our shop is scheduled to open by the autumn.
- Repair Café Project – establish a network of shops across the County which will see opportunities for training and the repair of items.
- Alterations to the Caerylchu Materials Recycling Centre, Caernarfon – work has been completed and is now fully operational, this has improved the quality of the treated materials.
- Community food provision project – we have provided food hubs with the required equipment, which have all been distributed by now. Many of the hubs have received Tupperware for carrying meals, bags and cooking equipment. We will build on the links that have already been made in order to look at expanding on further opportunities.
- Warws Werdd and Antur Waunfawr joint project – infrastructure work on the site completed.
- The Repair Café project and Re-use/bulky items project – this introduced a provision on the high street in several centres to provide opportunities to repair items so they can be re-used.
- Finish distributing the Cartgylchu – targeting the rural areas of the County.

Since the start of the pandemic, I am pleased to report that we have witnessed an increase in our recycling performance which now sees the Council recycling 67% of the County's waste.

However, there has been an increase in the residual waste collected which is concerning, but possibly expected. This graph illustrates the situation, comparing with residual weight for the same period in 2020. The situation will require monitoring over the course of this year.



We handle all the recyclable materials collected across the County, sorting and packaging them to be sent for processing. The table below gives an idea of the weight of recyclable materials collected from household waste.

Material	Tonnes 2020/21	Where does it go	The recycling process
Glass	4274.14t	We send the glass collected to Berryman recycling company in South Kirby.	Berryman specialises in new methods of treating glass so the material can have a second life. This new material is used to produce new bottles/jars, construction products, insulation and many more.
Plastic Bottles	1544.74t	Jayplas Recycling. (This company has several sites across the UK that specialise in recycling different types of plastics to the highest standard).	Here, the plastic bottles are sent through a processing system to produce PET Flakes that are then sold to companies that mould them to produce new food packaging.
Paper	3298.46t	Palm Paper Mill near King's Lynn.	Here, our paper bulks are sent through a newsprint machine. This is the largest machine of its type in the world. At a speed of nearly 2,000m/minute it has the capacity to produce 400,000 metric tonnes of newsprint per annum.
Food	4524.9t	GwyrriAD Anaerobic Digestion Facility in Clynnog Fawr.	GwyrriAD – which is run by Biogen on behalf of the Council – is a specialist centre that converts food waste into electrical energy for the national grid. It also produces fertiliser for agricultural land.
Steel Cans	Total of 570.77t of steel/aluminium cans.	EMR (European Metal Recycling).	Our steel cans are processed at the EMR site near Liverpool. Here, our cans are crushed using a mega shredder that has the power to recycle a car every 15 seconds.
Aluminium Cans		Tandom Metallurgical Recycling.	Tandom uses a shredding line for recycling our aluminium cans. Through this shredding line our cans are broken down into 50mm particles. The steel is then separated using a magnet.
Garden Waste	3345.81t	Gwrtaith Gwynedd.	The green waste that is processed on the Harri Parri/Gwrtaith Gwynedd site near Pwllheli is turned constantly in compost wind-rows. The vast majority of the processed material is composted and used on farmers' fields – including Harry's.
Residual Waste	Domestic - 17966.5t Commercial - 3177.34t Street Cleaning - 1197.24t Bulky - 265.54 Recycling Centres - 2323.4t	Parc Adfer.	Our residual waste is processed on the Parc Adfer site in Deeside. This site is a heat and power facility that generates enough energy to power more than 45,000 homes and businesses in the UK. The site was established as part of a Public-Private Partnership with support from the Welsh Government, to serve five local authorities that are part of the North Wales Residual Waste Treatment Project.

The Department is also facing pressure from the demand for receptacles, the levels are beyond what we can cope with within our programme/capacity, and the waiting list is currently longer than expected.

Ffordd Gwynedd Review of the Waste Service – In September we will begin a full review of the waste section, and I will present a report on the project's progress in my next report.

3.4 **Highway Maintenance Service** – Since the Ffordd Gwynedd review of the service, the new system of working is now operational since 1st April this year. It is pleasing to note that this work has been successful and has addressed the old system of working. We are also in the process of updating our Asset Maintenance Plan to reflect the new requirements in the Code of Practice, which emphasises risk management. We are also reconsidering our system for maintaining road verges and dealing with weeds – this will be covered in the review of our Highway Assets Maintenance Plan.

3.5 **Street Cleaning Service** – there has been considerable pressure on this service since the pandemic, where litter, overflowing bins and dog-fouling problems seem to have increased. While we are keeping on top of the situation, I predict that issues like these will come to the fore in the work on the 'Clean and Tidy Communities' project. I am also pleased to report that we undertook a consultation on a Dog Order that will be introduced, and a lot of good material was recorded from this consultation.

3.6 **Bereavement Service** – despite the challenges of the Covid-19 pandemic, I am incredibly pleased to be able to report that the Bereavement/Crematorium Service was able to continue to offer a full service to the residents of Gwynedd throughout 2020/21.

3.7 **Ash Dieback** – a summary of recent work undertaken to deal with this disease is as follows:

- 14,968 surveyed
- 8867 of these trees are on Council land or road verges
- 5267 of these are in the red category and are being addressed

This has only been the first step in a much larger programme. We are in the process of establishing an in-house team to continue with the work and follow-up with a programme of tree felling/treatment, and also a programme of replanting with suitable species.

3.8 **BSI Accreditations** – The Department has been successful in transferring from Accreditation 18001 (BSI) and reaching the requirements of 45001, which we were required to complete before the autumn this year. This means that we are meeting high requirements in terms of service delivery, with management systems and Health and Safety arrangements that are monitored by the BSI for the accreditation.

An audit is carried out twice a year to ensure that we are adhering to the requirements, which is done on various fields within our scope.

We also have the following Accreditations:

- BSI 14001 – Environment
- BSI 9001 – Quality

The same procedure of audit applies, where a BSI auditor will visit the Department twice a year to conduct a detailed audit of our arrangements.

4. FINANCIAL POSITION / SAVINGS

4.1 The Highways and Municipal Department ended the 2020/21 financial year with a balanced financial situation as a result of receiving Government grants to compensate for additional expenditure and loss of income due to the pandemic. A detailed review of the Department's financial position will be undertaken as part of the council-wide revenue review at the end of August, which will be reported to Cabinet on 12 October 2021.

4.2 At the end of the first quarter of the 2021/22 financial year, no major concerns have emerged. However, we will get a better picture of the situation at the end of August/beginning of September, which will convey the actual position after having completed the detailed review. The Waste Collection Service has historically recorded a deficit against the core budget, we will need to monitor this as we approach a full year of the recent changes in the service. Another one this year is realising the effect of losing the Grounds Maintenance contract with ADRA, as a deficit has been identified against the income target that existed. I will report on progress on these schemes in my next report.

5. NEXT STEPS AND TIMETABLE

The Department will give priority to making progress with the projects identified, and also ensure there are better links with the department's Risk Register.

With the Department delivering front-line services, we will continue with the aim of providing the best service to the residents of Gwynedd.

Gwynedd Consultancy Department

6. INTRODUCTION

6.1 The purpose of this report is to update my fellow members on what has been happening in the areas for which I am responsible as Cabinet Member for YGC. This will include outlining the latest developments against pledges within the 2018-2023 Gwynedd Council Plan; the progress of performance measures; and the latest on the savings and cuts schemes.

6.2 I wish to remind you that all matters have already been the subject of discussions and have been scrutinised by myself at a meeting of the Department's Management Team, which also included representatives from the relevant Scrutiny Committees.

6.3 On the whole, I am satisfied with the performance of the measures for which I am responsible, and I thank the Department for their work. I am satisfied with the Department's financial performance. Following the publication of the National Strategy for Flood and Coastal Erosion Risk Management in Wales (July 2020), I look forward to developing the Local Strategy. This will be an opportunity to put appropriate measures and priorities in place to reduce flooding risk and make the communities of Gwynedd safer.

7. PROJECTS of the GWYNEDD COUNCIL PLAN 2018-2023

The Department does not lead on any projects in the 2018-23 Council Plan. The Environment Department is leading on the Climate Change Action Plan with YGC supporting it on managing flood risk and coastal erosion.

I attach information about both risks which are very high on the agenda in terms of what has already been achieved:

- **The risk of flooding from the sea in coastal areas because of the effect of climate change.**
The Department is working to identify vulnerable communities in terms of the risks from the effects of storms, erosion and coastal flooding e.g. Pwllheli, Porthmadog, Dinas Dinlle and Fairbourne. Examples of schemes to reduce and manage risk that were completed recently are the sea wall in Felinheli as well as urgent work in Barmouth and Crugan beach. This information will form part of the work to renew the Local Flood Risk and Coastal Erosion Management Strategy, which is to be completed by October 2022.
- **The risk of inland flooding because of the effect of climate change.**
The Department is already identifying incidents of internal flooding to housing, and has produced reports. These could formulate specific projects to reduce the risks of flooding by applying for funding from Welsh Government. Examples of schemes to reduce and manage risk that have been completed are Llanberis (90 properties) and Rhostryfan (41 properties). Again, our priorities as a Council will be included in the new Local Flood Risk and Coastal Erosion Management Strategy.

Work is underway to produce a Local Strategy for Flood Risk and Coastal Erosion Management, which is to be completed by October 2022.

8. PERFORMANCE

- 8.1 The past year has brought us new and challenging circumstances. We can be proud that the Department has managed to ensure the continuity of its services while also complying with the requirements of the crisis, and has discharged its responsibilities. I am happy with the Department's performance.

Ymgynghoriaeth Gwynedd Consultancy (YGC) acts as:

- A commercial department that brings income to the Council,
- Undertakes statutory functions relating to water and flood management.

I now draw your attention to the main matters for YGC, starting with the commercial side.

8.2 Commercial Work

The vast majority of the Department's officers are involved with commercial work, which brings an income of over £5.7 million to the Council. Projects call for expertise from several Services, and an action plan is prepared for every project. The work pattern for the first quarter follows the same work pattern as last year. The main clients that the Department works for are:

NMWTRA	Housing and Property Department	Isle of Anglesey County Council
Welsh Government	Cyngor Sir Ceredigion	Denbighshire County Council
Highways and Municipal Department	Environment Department – Transportation and Street Care	Griffiths

- 8.2.1 I shall take the opportunity in this report to highlight an example of a major scheme that YGC is working on, namely the A55 Aber – Tai'r Meibion scheme, which will be completed by summer 2022. The contractor, Griffiths, has been appointed by the Welsh Government to undertake improvement works on the A55 at Abergwyngregyn. The Department fulfils the role of the Employer's Agent on behalf of the Welsh Government. The Design and Build contract will improve safety along a 2.2km stretch of the dual carriageway, between Junctions 12 and 13, by removing direct entry points on the A55. It is pleasing to work on a project that contains over four kilometres of enhanced active travel facilities, to encourage cycling and walking, and support the principles of a low carbon society. Also, given the historical flooding, it is nice to report on the provision of flood prevention work and creating resilience for the A55.
- 8.2.2 Over the past year, the environmental team has been working on several large highways schemes, such as the New Llanbedr Access Road. They have conducted several protected species surveys to ensure that the natural habitat is protected, and have also provided environmental improvement measures for both schemes.
- 8.2.3 The flooding team has built its largest river model to date for the new Bodfal bridge. The flooding model guides the floods assessment and design of the arch bridge, ensuring that the new works did not increase the risk of flooding to any property. The flooding and environmental risk teams contribute significantly to the development of new projects to ensure no projects have a harmful impact on our natural environment.
- 8.2.4 The Department gives high priority to staff training. The Department is the Regional lead on the North Wales Regional Professional Training Agreement on engineering work via the ICE (Institution of Civil Engineers). At present, there are seven trainee officers. This will enable us to develop their skills and ability to work on more challenging schemes. There is strong support for officers who have the aspiration and ability to gain professional qualifications. Staff are also aware that professional qualifications are key to attracting and winning work.
- 8.3 Undertaking statutory functions relating to water and flood management.
- 8.3.1 As a result of Climate Change, the threat of coastal erosion and flooding is worsening. Our intention, wherever possible, is to manage and reduce the impacts of these threats on the people of Gwynedd. There are also national legislations that place statutory responsibilities on the Council. In accordance with the objectives of the Well-being of Future Generations Act (2015), it is essential that we plan ahead to keep our communities safe, healthy and viable for the future. Climate change creates specific challenges, and flooding has been recognised as an international priority.

- 8.3.2 Climate change challenges bring an additional emphasis on our ability to be proactive with flooding. I wish to thank the Department for the work that has already been completed to prepare and deal with these challenges in an attempt to secure safe and prosperous communities in Gwynedd for the future. I will continue to work with the Department to hold appropriate discussions with key stakeholders including the Welsh Government, community councils and others such as the private and third sectors.
- 8.3.3 A flooding assets management system has been developed jointly with the Council's Information Technology service, which enables the Department to store all the assets data, along with data about flooding events, all within one system.
- 8.3.4 There are more than 200 assets due to be inspected in 2021/22. At present, 95 have been inspected since 1 April 2021, with a target date of 31 August 2021 to complete all inspections. We will subsequently know the condition of our assets in order to programme required maintenance works.
- 8.3.5 We are duty bound to investigate flooding incidents under the Flood and Water Management Act. There have been no incidents of internal flooding since 1st April. Of the 101 internal flooding incidents reported in 2020/21, the service has investigated every one. We also gather information by identifying faults or by receiving any flood-related concerns from Gwynedd residents. Our aim is to respond to these concerns as soon as possible.
- 8.3.6 Approval of SuDS (Sustainable Drainage Systems) applications remains good, with the number of applications received in the first quarter of 2021/22 being nearly double what we received in the first quarter of 2020/21. In future, we will look at the Department's structure to ensure that the service is sustained as the numbers increase.
- 8.3.7 Fairbourne. The document titled Fairbourne: A Framework for the Future was published in the autumn 2019. Accomplishing the work in the Framework is proving extremely difficult and complex, and it has been split into five work streams, each containing individual schemes. These work streams are:
- Floods and Coastal Erosion Risk Management Plan (FCERM)
 - People and the Built Environment Plan
 - Infrastructure Management Plan
 - Supporting Businesses Plan
 - Natural Environment Plan

Covid-19 has impacted on the work programme, and YGC are now reviewing the document. The Fairbourne Moving Forward Project Board includes the following bodies; Arthog Community Council (Chairing), Gwynedd Local Councillor, Gwynedd Council, Scottish Power, NRW, Community Ambassador x 2, Network Rail, the Health Board and Welsh Water.

The Department will continue to offer support to the community and the Community Council in order to truly understand the real needs and aspirations, and have two-way conversations as we move to the future. I am pleased that the Strategic Outline Business Case is moving forward to look into the feasibility of various options to support the community. The business case will be a fundamental part of the process of reviewing the Framework as it will propose a number of future solutions to the questions asked after the Framework was published. The Department is continuing to work on getting the Welsh Government to work jointly with the

Project Board, as many decisions about the future of Fairbourne are beyond the powers available to public bodies.

- 8.3.8 During this financial year the **Flooding Unit** is completing flood prevention schemes which will reduce the risk to homes in areas such as Tremadog. In addition, the Flooding Unit is working on nine business applications in order to attract investment to deliver more flood alleviation projects including Barmouth, Hirael, and the Ogwen catchment area. It is intended to complete these projects over the next 3-4 years. The Service is also working jointly with the Highways and Municipal Department to deliver 11 small-scale projects, which will reduce the flood risk to over 50 houses. The project group is continuing to work on a method of prioritisation in order to be able to complete the new Local Flood Risk and Coastal Erosion Management Strategy during this financial year. I will update you on the development of this work in future.

9. **FINANCIAL POSITION/SAVINGS**

- 9.1 The Department has achieved its historical efficiency savings schemes.
- 9.2 At the end of Quarter 1 of the 2021/22 financial year, the programmed work profile is consistent with previous years' profiles. At present, there is sufficient work available from our clients for the rest of the year, thus we currently do not anticipate risks of failing to reach our financial target. The Department is estimating a profit £26,065 higher than the target set for us for 2021/22.

10. **NEXT STEPS AND TIMETABLE**

Continue to operate and manage the Department with a closer alignment between the main risks register and the day-to-day work, with the aim of optimising the Department's performance to deliver the best service to the residents of Gwynedd.

VIEWS OF THE STATUTORY OFFICERS

The Monitoring Officer:

No observations to add in relation to propriety.

Head of Finance Department:

The Fleet Management review project within Highways and Municipal is currently being developed, but it is currently too early to estimate the additional resources that will be required to make this a reality. I can confirm that the Council has received a grant of £300,000 this year for the fleet's decarbonisation strategy. The Playing Fields Project is part of a £210,000 savings plan that needs to be delivered by 2022/23. It is noted in paragraph 3.2 that the project of introducing a new system of waste collection across the county has now been completed, but this must be balanced with the clear warning given in paragraph 4.2 where an overspend within the waste collection service is anticipated again this year.

The report acknowledges that the Highways and Municipal Department is currently working towards achieving savings, but there is still work to be done before all the historic savings are realised. It is premature to expand on the overall financial position reported here, but a detailed review of the Department's financial position will be undertaken as part of the revenue review at the end of August for the whole Council, with a report to the Cabinet meeting on 12 October 2021.

In accordance with paragraph 8.2, I confirm that the majority of Gwynedd Consultancy officers work on commercial projects that brings income of over £5.7 million to the Council. I also confirm that this Department has delivered on their historic efficiency savings plans. The profit figure above the target quoted in paragraph 9.2 corresponds to the position at the end of month 2, which was the most current information at the time.

GWYNEDD COUNCIL CABINET



Report to a meeting of Gwynedd Council Cabinet

Date of meeting: 7 SEPTEMBER 2021
Cabinet Member: Councillor Gareth Wyn Griffith
Contact Officer: Dafydd Wyn Williams - Head of Environment Department
Contact Number: 32371

Subject: CABINET MEMBER'S CHALLENGE PERFORMANCE REPORT - ENVIRONMENT

THE DECISION SOUGHT

To accept and note the information in the report.

THE REASON WHY A DECISION IS NEEDED

In order to ensure effective performance management

1. INTRODUCTION AND RELEVANT CONSIDERATIONS

- 1.1 The purpose of this report is to update my fellow members on developments in the fields within my remit as Cabinet Member for the Environment. This includes outlining the latest developments against pledges within the 2018-2023 Gwynedd Council Plan; the progress of performance measures; and the latest on the savings and cuts schemes.
- 1.2 I will remind you that all matters have already been the subject of discussions and have been scrutinised at a meeting of the Environment Department's Management Team, which also included representatives from the Communities Scrutiny Committee.
- 1.3 On the whole, I am satisfied with the department's performance and I acknowledge the challenges that have faced this department over the past year and the impact of that on some services. However, I am confident that the department is monitoring these matters and is planning appropriately in order to recover the situation. I will elaborate on the progress within the report.

2. GWYNEDD COUNCIL PLAN PROJECTS 2018-2023

2.1 Climate Change Action Plan

Following the Cabinet's decisions back in January to fund the project manager to lead on the work of coordinating the council's efforts in the field and the action plan; an appointment has been made and a Climate Change Programme Manager has commenced in the role at the beginning of July. The priority will be to adopt a work programme for the rest of 2021, and a meeting of the Climate Change Board was held at the end of July in order to recommence this field of work urgently. It is intended to hold workshops with all Council members soon, with the intention of adopting a Climate Change Action Plan before the end of 2021. I will update you further in my next report.

2.2 Public Protection Capacity

The department is looking at plans in an attempt to provide more resilient Public Protection Services in the future in order to contribute towards protecting the health of Gwynedd's communities and to support businesses. This work includes looking to retain the expertise we have in the Services, creating more robust staffing structures, including the continuation of tracing work, increasing capacity and succession planning for the future. It is intended to submit this report to the Leadership Team / Cabinet after the summer 2021.

2.3 Other risks

It is believed that attention needs to be drawn to another matter that has been identified in the department's risk register, namely the control of motorhomes. The department is leading on a piece of cross-departmental work, in an attempt to respond to the challenges that the substantial increase in the number of motorhomes visiting the county has posed over the past year and a half. This has included a short-term response that has been a combination of enforcement work (where possible), erecting signage in locations county-wide, communicating and raising awareness etc. of the need for visitors to respect the area and make arrangements beforehand before visiting (e.g. booking a plot in a licensed caravan park). In addition, the department is leading on a piece of research into the motorhome sector and has recently been out to public consultation via a questionnaire to ascertain the views of the communities of Gwynedd. The questionnaire is open until the end of August 2021, and the responses will be analysed and incorporated as part of the research.

3. PERFORMANCE

Below, I outline the main matters that have derived from the department's performance in Quarter 1 of 2021/22. The information does not refer to each service in the department, only towards those we feel that need to be brought to your attention.

Planning Service

- 3.1 It is not possible for me to report on our usual measure, which shows **percentage of service satisfaction** (C1). This is because the customer care questionnaires have not been undertaken since the beginning of the pandemic period as we have prioritised the continuation of day-to-day services. However, work is progressing to attempt to develop better methods for undertaking this work, and I hope to report on the measure once again in my next report.

- 3.2 Reference was made in the department's Annual Report that it had taken more time for us to reach decisions because of various factors, including the impact of the pandemic on committees, lack of capacity due to long-term sickness or working arrangements during the crisis and a delay in receiving responses from the statutory consultees. The **How quickly all planning applications have taken on average to be determined** (C2) measure continues to increase and is higher than the average of 63 days in 2019/20, 68 days in 2020/21, with the average since 1 April 2021 being 93 days. The department has attempted to address this by recruiting two temporary officers for a one-year period and I have asked the Department to look at the resources that will be needed in the future in order to meet the demand for the service.
- 3.3 In April, an increase was seen in the number of **planning enforcement cases** received, compared with the previous months, and a total of 88 new complaints were received relating to planning breaches during Quarter 1 of 2021-22. A total of 29 cases were investigated, and this is lower than what we as a department would have hoped for during a three month period. This was as a result of a reduction in the unit's capacity to deal with the complaints as a result of transferring a full-time officer to deal with planning applications. It is hoped that one of the temporary officers can assist with the work for a temporary period only.
- 3.4 Of course, the substantial number of houses in Gwynedd that are being used as holiday homes (as short-term holiday lets and second homes), is a major concern with the side-effects including an increase in house prices, which is a major barrier to local residents being able to live in their communities. As the housing crisis is one of the Council's main priorities, research on holiday homes was commissioned by the Cabinet, in order to gather evidence to see what could be done to better control the situation. The 'Managing the use of dwellings as holiday homes' research undertaken by the Joint Planning Policy Service was published in December 2020. I believe that this is a significant piece of work, which has triggered discussions and a national response to the matters surrounding holiday homes.
- 3.5 Also, the research published after the Council's research, namely 'Second Homes - Developing New Policies in Wales', by Dr Simon Brooks, refers to and responds to the evidence and recommendations in the Council's research. More recently, the Council's research has been acknowledged by Welsh Government, which has now expressed their intention to put steps in place to facilitate better control of holiday homes, with the intention of trialling measures in pilot areas, with the Gwynedd area likely to be a part of this.
- 3.6 The findings of the holiday home research (as well as any other relevant evidence) will feed into the process of reviewing the Joint Local Development Plan.

Building Control Service

- 3.7 In the first quarter of 2021/2022, an increase was seen in building control applications, with 221 applications being submitted, compared with 132 in the same period in the previous year. This results in an increase in the fees being attracted to the Council. However, the significant projects, which charge a higher fee, continue to be low. A private Approved Inspector has been established in the sector recently and so, the local competition has had a negative impact on the number of applications that reach us. This has meant that the market proportion of building control applications received has reduced from **85%** in 2020/2021 to **80%** at present. It is also noted during the past months that there is evidence of the Service losing officers to the private sector, and consequently, the department is looking at the Service's structure in terms of its resilience, and the nature of the work in terms of work that attracts a fee and work that does not (e.g. enforcement work).

- 3.8 The percentage of decisions made in line with the statutory timetable has also improved compared with the average figure for the previous year (97.5% compared with 92.1%). Understanding the new Building Control software has assisted the surveyors to achieve this improvement and the aim is to meet the statutory deadlines in 100% of cases.
- 3.9 The time taken on average to process a 'Naming and numbering houses/streets' application has reduced substantially, and takes 8 days on average during Quarter 1 2021/22, compared with 21 days on average during 2020/21. This is because of improvements to the system and in the speed of the consultation responses of the Royal Mail in confirming the registration.

Public Protection Service

- 3.10 As a result of this service's efforts to respond to the pandemic, the work of measuring the **percentage of customers who responded to a survey and said that they were pleased with the service level** has not been undertaken recently. I hope to report on this in my next report.
- 3.11 No inspections were carried out at high-risk food businesses during Quarter 1 2021/22 either. The inspections programme has been suspended since the beginning of the pandemic as staff time has been prioritised to focus on the work of preventing the spread of Covid-19. Inspections have now recommenced, and priority has been given to new businesses and high-risk businesses in the first place, in line with the Food Standards Agency guidance.
- 3.12 An increase was seen in **average time taken to process an application for a taxi licence** from 10 days in 2020/21 to 15 days in Quarter 1 2021/22. This is because of a number of reasons, including delays as individuals seek to obtain a medical examination certificate, DBS disclosures and certificates, as well as in-house problems such as lack of capacity due to sickness and difficulties with the arrangements with the post during this time.

Network Management Service

- 3.13 The Service is responsible for implementing parking enforcement arrangements across the County and the period since 1 April 2021, as with the previous 12 months, has been incredibly challenging, as a result of the number of people visiting the area in their cars, but also due to examples of unacceptable behaviour towards our officers. The Service has employed two additional officers on a temporary basis in an attempt to support the efforts to ensure that vehicles are parked safely and in accordance with any legal restrictions in place. The measure for parking relates to **the number of appeals to the independent adjudicators that were approved**. It seems that the work done by the Service in terms of signage and gathering evidence have contributed to the fact that appeals have reduced over the past years, with only two appeals lodged over the past three months, and the decisions on both being favourable to the Council.
- 3.14 Following a review of the Council's strategy and car park fees, the new fees agreed by the Cabinet in February 2021 became operational on 30 June 2021. Unfortunately, the service has received a number of complaints for Long Stay fees (Band 2) since then and after considering the feedback in full, the service intends to add two additional fees to the tariff of these fields, namely £1 for two hours and £2 for four hours. It is intended for these fees to be operational before the end of July.

Transport and Road Safety Service

- 3.15 Generally, the public's use of Public Transport services is substantially lower, and from the feedback we receive, the reason behind this is confidence in mixing with others on the journey in the context of the COVID-19 pandemic. There are also restrictions on the numbers able to travel on a bus and the need to keep windows open and wear face covering. The Department is working with Public Transport providers as well as other bodies to try to re-establish passengers' confidence and enable the most vulnerable people in our communities to have the freedom to live independently once more. The observations received in terms of the satisfaction of public transport users assists the Service to respond directly or by drawing the matter to the attention of the relevant provider for a response, where needed.

Countryside Service

- 3.16 Following the service's Ffordd Gwynedd review, identifying measures has been challenging, but work on different elements continues. I hope to be able to update you in my next report.

Tracing Service

- 3.17 Since June this year, this service ensures the compliance of Gwynedd residents with legislation as they return from abroad, and it deals with positive cases and contacts within the county.
- 3.18 In addition, the service now employs three COVID-19 Community Engagement Officers to work with our communities to engage with and educate residents and business owners regarding compliance with the COVID-19 Act. The officers have already visited over 300 businesses, have ensured presence at every school gate and have patrolled all towns and large villages, sharing essential information in order to stop the spread. I am glad to say that the roles of these officers is being appreciated in all locations and by businesses, which welcome clarity under difficult circumstances.

4. FINANCIAL POSITION / SAVINGS

- 4.1 The Environment Department underspent by £100k at the end of the 2020/21 financial year. A detailed review of the department's financial position will be undertaken as part of the council-wide revenue review at the end of August, which will be reported to Cabinet on 12 October 2021. No material issues are anticipated to be reported to date
- 4.2 The department has three savings schemes for 2021/22, as well as two additional schemes that continue from previous years because of a delay. These have currently been realised or are on track to be realised by the end of the financial year.
- 4.3 However, it is very early in the financial year and so I hope to be able to confirm that these plans are moving forward in my next report.

Views of the statutory officers

The Monitoring Officer: *No observations to add in relation to propriety*

Head of Finance Department:

The report highlights a number of ways in which the pandemic has had a significant impact on the Department's performance measures and as such has created a delay in some savings plans. I am aware of the great pressure on the Public Protection Service as they are drawn into the Test, Trace and Protect programme for Gwynedd and their work will continue for the foreseeable future. I note that there is an intention to report to the Leadership Team / Cabinet in due course in terms of the capacity of the service.

The knock-on effect of the pandemic has also created new risks for the Department (e.g. vehicle control in some areas and particularly motor homes) with an increasing number of visitors deciding not to go abroad on holiday and visiting Gwynedd instead. The financial impact of these challenges will remain under review.

FORWARD WORK PROGRAMME

GWYNEDD COUNCIL CABINET

Date of discussion at the Cabinet	Items to be discussed	Cabinet Member
Quarter 2 2021/22 1 July – 30 September		
28 September	Ysgol Abersoch - Report following the Statutory Notice	Cllr Cemlyn Williams
	Annual Health and Safety Report	Cllr Nia Jeffreys
	Annual Employment Report	Cllr Nia Jeffreys
	Financial Strategy - Budget 2022/23 and Subsequent Years	Cllr Ioan Thomas
	Education Department Performance Report	Cllr Cemlyn Williams
	Finance Department Performance Report	Cllr Ioan Thomas
Quarter 3 2021/22 1 October – 31 December		
12 October	Revenue Budget 2021/22 - End of August Review	Cllr Ioan Thomas
	Capital Budget 2021/22 - End of August Review	Cllr Ioan Thomas
	Savings Overview - Progress Report on realising Savings Schemes	Cllr Ioan Thomas
	Half Yearly Report - Service Improvement	Cllr Nia Jeffreys

Date of discussion at the Cabinet	Items to be discussed	Cabinet Member
	Economy and Community Department Performance Report	Cllr Gareth Thomas
	Corporate Support Department Performance Report	Cllr Nia Jeffreys
3 November	Performance Report - Housing and Property Department	Cllr Craig ab Iago
30 November	Climate Change Action Plan	Cllr Dyfrig Siencyn
	Performance Report of the Cabinet Member for Children and Supporting Families	Cllr Dilwyn Morgan
	Performance Report of the Cabinet member for Adults, Health and Well-being	Cllr Dafydd Meurig
21 December	Performance Report of the Cabinet Member for Highways and Municipal and Gwynedd Consultancy	Cllr Catrin Wager
	Performance Report of the Cabinet Member for the Environment	Cllr Gareth Griffith
	The Cabinet's forward programme	Cllr Dyfrig Siencyn
Quarter 2 2021/22 1 January – 31 March		
18 January	Education Department Performance Report	Cllr Cemlyn Williams
	Finance Department Performance Report	Cllr. Ioan Thomas
	Revenue Budget 2021/22 - End of November 2021 Review	Cllr Ioan Thomas
	Capital Budget 2021/22 - End of November 2021 Review	Cllr Ioan Thomas
15 February	Economy and Community Department Performance Report	Cllr Gareth Thomas

Date of discussion at the Cabinet	Items to be discussed	Cabinet Member
	Corporate Support Department Performance Report	Cllr Nia Jeffreys
	2022/23 Budget	Cllr Ioan Thomas
	Capital Strategy 2022/23 (includes Investment and Borrowing Strategies)	Cllr Ioan Thomas
	Savings Overview - Progress Report on realising Savings Schemes	Cllr Ioan Thomas
	The Cabinet's forward programme	Cllr Dyfrig Siencyn